

***** READ ME FIRST *****

*** If you have any issues activating Windows or trouble getting the computer to start, please email us:

Support@JSMcomputers.com or call us at **(405) 241-8300** and we will fully help you.

IMPORTANT for PC users: Before you power on the computer plug in your Ethernet cable in back of computer or plug in your wireless adapter. Unless this came with a bundled USB Wireless WiFi adapter, PC computers do not come standard with wireless and an adapter must be purchased separately.

POWERING ON YOUR COMPUTER FOR THE FIRST TIME:

The first time you power on your computer Windows 10 Flag appears while files in background load (takes about 2 minutes)

1. "Hi there" screen will appear, set your language and time zone, click **Next**.
2. "It's time to enter the product key" screen appears:
 - a. You will need to locate the Certificate of Authenticity (COA). This COA contains the product key used to verify that your installation of Windows is genuine. The COA is a sticker that will be attached to the computer itself (see picture). On laptops this is attached either on the bottom of the unit or **under the laptop battery**. On desktops it's attached on the top back of the computer assuming the machine is standing upright or right side panel if laying flat down.




Do not remove this sticker, we do not keep the product key on file and won't able to supply a replacement.

- b. Enter the product key in the window. When you enter the product key be careful not to mix up **8's** with **B's** as these are easily mistakable. If you get an error message or it states incorrect product key, retype the key in. Click **Next**. **Do not** click "Do this later".
3. "Here's the legal stuff" screen appears. You will be prompted to Microsoft Software License Terms. You must click "**Accept**". Account settings will appear, click "**Use Express settings**".
 4. "Create an account for this PC" screen appears. Enter your user name and set a password for your account, if you do not want a password leave the box blank. If you do enter a password, you must remember it for each time you start your computer. Click **Next**.
 5. Windows will now finish loading all files. This will take about 2 minutes. After Windows boots to the desktop follow the steps below:

***** YOU MUST NOW ACTIVATE WINDOWS *****

If you do not activate, a message will appear stating your software isn't genuine and it will lock you out!

IMPORTANT

- 1) **Right** click on Start  (bottom left corner)
- 2) Left click on "**System**"
- 3) Basic information about your computer will appear. Scroll down to the bottom right corner and click on "**Activate Windows**" (If says Windows is Activated than you are done).
- 4) Windows will start to activate. If you are not connected to the internet, you must activate by phone. Click "**Activate by phone**".